



THE ROYAL CANADIAN LEGION

Branch 632 (Orleans)

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GENERAL MEETING BRANCH 632 THE ROYAL CANADIAN LEGION

September 20, 2011

PRESENT: D. Rutter, D. Philippe, W. Edwards, M. Philippe, J. Smith, F. Stacey, D. Johns, K. Green, J. Mader, L. Pratt, M. Tremblay, R. Plourde, R. Plourde

EXCUSED: J. Grant, V. Veinot

1. **OPENING CEREMONIES AS PER LEGION RITUAL:**

President Dick Rutter welcomed comrades all. He called the meeting to order at 19:35 with the Opening Ritual.

2. **MOTION FOR DEVIATION FROM AGENDA:**

President Rutter made a motion for deviation from the agenda, which was seconded by D. Philippe. He advised the membership of the resignation of 2nd Vice President, Jim Grant which is effective immediately. He also advised the membership of the resignation of our Branch Manager, Jacques Levesque, effective 31 December 2011. An ad will be posted in the near future.

3. **SGT-AT-ARMS – ATTENDANCE REPORT:**

Attendance as signed in by those present was 73 members.

4. **ROLL CALL:**

The secretary called the roll; 13 of 16 Branch Officers and elected standing committee members were present.

5. **MEMBERSHIP ANNOUNCEMENT OF NEW MEMBERS FOR INITIATION:**

A. MacDonald announced the following 11 new members for initiation:

Benson, Kenneth Herman
Bernier, Germaine
Harsh, William Robert
Lemoyre, Estelle Mary Anna

Letourneau-Perks, Francoise
McGiffin, Ralph
Pierson, William Morris
Pike, Kirk Walter
Richard, John
Sorel, Michel
Taylor, Paul

6. **CEREMONY OF ADMISSION OF NEW MEMBERS:** The Membership Chair, the President, First and Second Vice Presidents conducted the swearing in ceremony of the above new members.

7. **MINUTES OF THE PREVIOUS GENERAL MEETING:**
The minutes of the previous meeting held on June 21, 2011 were distributed.

Moved by R. St. Louis and seconded by J. O'Neil to accept the minutes as read.
CARRIED.

8. **BUSINESS ARISING FROM THE MINUTES:** None

9. **GUEST SPEAKER:** None

10. **PRESIDENT'S REPORT:**
The President's Report was read and a copy is attached to the Branch and Secretary's copies.

Moved by D. Rutter and seconded by B. Dion that the report be accepted as presented.
CARRIED.

11. **FINANCIAL REPORTS:**

Break Open Tickets: The reports for months ended July 31st, 2011 and August 31st, 2011 were read and a copy is attached to the Branch and Secretary's copies.

Financial Statements: The report for period ended August 31, 2011 was read and a copy is attached to the Branch and Secretary's copies.

Moved by J. Smith and seconded by R. St. Louis that the reports be accepted as presented subject to audit. **CARRIED.**

12. **CORRESPONDENCE:** 0

A master ledger containing all correspondence is available for viewing in Branch upper lounge. Incoming correspondence has been distributed directly as addressed.

13. **CHAIRPERSON REPORTS UNDER PRESIDENT:**

- a) **Service Officer:** K. Green reported that since the last General Meeting, he has assisted ten veterans and or spouses with filling out applications for assistance. He will be attending the Service Officer Seminar on October 1st and 2nd.
- b) **Sgt.-at-Arms:** The Sgt.-at-Arms report was read and a copy is attached to the Branch and Secretary's copies. He also thanked the small number of regulars who take the time to participate. New participants would be most welcome.
- c) **Ladies Auxiliary:** The LA report was read and a copy is attached to the Branch and Secretary's copies.
- d) **Branch Manager:** No report.
- e) **Banner:** No report.
- f) **Bar Officer:** No report.
- g) **Training and Organizational Development:** President Rutter announced that a new package has been developed for new members of the Branch highlighting the beginning of the Royal Canadian Legion and the birth of Branch 632. It was possible to compile this document thanks to the memory and notes of Ray St. Louis.

Moved by D. Rutter and seconded by C. Muir that the reports under the President be accepted as presented. **CARRIED**

14. **CHAIRPERSON REPORTS UNDER PAST PRESIDENT:**

- a) **Discipline:** No disciplinary issues to report.
- b) **Future Planning:** No report.
- c) **Election Committee:** No report at this time.

Moved by F. Stacey and seconded by J. O'Neil that the reports under the Past President be accepted as presented. **CARRIED**

15. **CHAIRPERSON REPORTS UNDER FIRST VICE-PRESIDENT:** The First Vice-President's report was read and a copy is attached to the Branch and Secretary's copies.

- a) **Constitution and By-Laws:** B. Dion reported that By-laws are posted on the Branch website. A further report will be presented under New Business.
- b) **Scrap Book:** No report.

- c) **Veterans & Aging:** L. Pratt reported that the Vets from the Perley enjoyed a pleasant afternoon at the Branch on September 17th. She thanked all those who helped out and made it an enjoyable time for our Vets. In the near future, she will commence visiting area nursing homes, etc.
- e) **Legion Seniors:** No report.
- f) **Hospital Visiting:** M. Tremblay reported that she sent out 5 get well cards and 2 sympathy cards since the last General meeting.
- h) **Sports/Track & Field:** The report was read and a copy is attached to the Branch and Secretary's copies. Ken and Kevin Robson, who finished 10th in the Provincial Golf championships, would like to thank the Branch for supporting them in offsetting their costs to attend.
- i) **Housing:** The report was read and a copy is attached to the Branch and Secretary's copies.
- j) **Kitchen:** The report was read and a copy is attached to the Branch and Secretary's copies.

Moved by D. Philippe and seconded by L. Pratt that the reports under the First Vice-President be accepted as presented. CARRIED

16. CHAIRPERSON UNDER THE SECOND VICE-PRESIDENT: No report.

- a) **Poppy Chairman:** D. Johns presented the Poppy report and a copy is attached to the Branch and Secretary's copies.
- b) **Poppy Trust:** No report.
- c) **Cadet Liaison:** The report was read and a copy is attached to the Branch and Secretary's copies.
- d) **Honours & Awards:** F. Stacey advised that they will be starting their review for Honours & Awards before May.
- e) **Youth Education:** J. Mader reported that all papers are ready to be e-mailed to schools (poster, literacy and public speaking).
- f) **Volunteers:** M. Tremblay reported that a volunteer form was given to tonight's new members. A new form will also be sent out to all Branch members via B. Dion, so that members can update.
- g) **Special Events:** D. Rutter reported that due to a conflict in booking dates, the Ottawa Rube Band will not be available on Friday, October 14th. The Rebels will be our entertainment for that evening and have a selection of German music. Also, Chef Richard will have a German theme supper. The Remembrance Dinner is on

November 5th. A poster will be going up soon for tickets. Special thanks to B. Dion for doing up the poster. Planning for Remembrance Day is well underway. Letters have been sent to dignitaries, the choir, and surrounding businesses are being advised of street closures. Volunteers are encouraged to come forward as November 11th is the Branch's busiest day.

Moved by D. Rutter and seconded by D. Johns that reports under the Second Vice-President be accepted as presented. CARRIED

17. CHAIRPERSON UNDER THE THIRD VICE-PRESIDENT: No formal report.

- a) Public Relations: W. Edwards reported that there is still no response regarding the Public Relations portfolio so he will continue in this role. Information is being forwarded to the local media for entertainment as well as the various league activities that are starting up. He now has the format and specifications for submitting photos and narratives to the Legion magazine.
- b) Ways and Means: The report was read and a copy is attached to the Branch and Secretary's copies.
- c) Entertainment: Entertainment has been booked until the end of November.
- d) Membership: K. Green reported that, with the eleven new members initiated this evening, there are 891 active members. He has nine applications for 2012. Since September 1st, 90 members have renewed their memberships. He reminded everyone that if you renew your membership by November 30th, you will be eligible for the Early Bird draw for a free one-year membership.
- e) LA Liaison: The report was read and a copy is attached to the Branch and Secretary's copies.
- f) Bursary: J. Beck reported that notices are going out with the Youth Education packages and notices will be sent to local papers in January. She thanked J. Mader for her help and cooperation.
- g) Inventory/Legion Branch articles: W. Edwards reported that a volunteer, Paul Larocque has come forward to take over the Inventory portfolio. They will be meeting in early October to review and update the portfolio.

Moved by W. Edwards and seconded by C. Muir that the reports under the Third Vice-President be accepted as presented. CARRIED.

18. REPORT OF THE MEMORIAL WALK SPECIAL COMMITTEE:

Committee Chair F. Stacey gave the membership an overview of the mandate of the new committee which was approved at the last General Meeting. A sample stone was on display and purchase order forms, developed by B. Dion, were available. Stones will be on sale until December and will be delivered in the Spring. The cost is \$200 per stone. He answered questions to the satisfaction of those present.

19. **GENERAL AND NEW BUSINESS:**

- a) D. Rutter reported that with the resignation of the 2nd Vice-President, the 3rd Vice-President W. Edwards, has agreed to step up to the 2nd Vice-President position with his existing portfolios. A former member of the Senior Executive, Ron Bradimore, has agreed to come back as 3rd Vice-President. President Rutter made a motion to appoint Ron Bradimore as a voting member to the position of 3rd Vice-President which was seconded by J. Mader. **CARRIED**
- b) D. Rutter announced that the painting of the downstairs was made possible by a generous donation from Bev and Ernie Robichaud. Bev and Ernie donated a certificate for golf for four people at Outaouais. In turn, the Branch sold cards to raffle off the certificate, which raised \$260.00. The certificate was won by Marty Keates. Sincere thanks to Bev and Ernie Robichaud.
- c) C. Muir presented the following motions for amounts to be expended from the Nevada Trust Funds:
- An amount not to exceed \$300.00 in support of the Cumberland Panthers. Moved by C. Muir and seconded by L. Pratt. **CARRIED**
 - An amount not to exceed \$3,000.00 in support of LETE 3018 Army Cadets. Moved by C. Muir and seconded by B. Dion. **CARRIED**
 - An amount not to exceed \$1,000.00 in support of the Ottawa Snowsuit Fund. Moved by C. Muir and seconded by W. Edwards. **CARRIED**
 - An amount not to exceed \$500.00 in support of Interval House of Ottawa. Moved by C. Muir and seconded by J. Mader. **CARRIED**
 - An amount not to exceed \$4,000.00 in support of the Orleans Cumberland Resource Centre for Christmas hampers. Some discussion ensued and K. Colborne raised concern with respect to the amount. K. Colborne presented a motion to amend the motion to an amount of \$2,000.00 only. The amended motion was moved by K. Colborne and seconded by P. Larocque. **CARRIED**
One individual opposed the amended motion.
- d) K. Colborne presented a motion that the surplus money raised for the kitchen refurbishing be transferred to Housing to complete renovations of the downstairs hall ceiling tiles. After some discussion with the membership, the motion was moved by D. Rutter and seconded by B. Dion. **CARRIED** One member opposed the motion.
- e) B. Dion explained the requirement for new Branch By-laws and the background to the passing of Branch Regulations at the General Meeting on June 21, 2010. The new By-laws incorporating the Branch By-laws were presented as available on the Branch web page. B. Dion made a motion that the new Branch By-laws for Branch 632 Orleans,

incorporating the Branch Regulations, be accepted as presented. Moved by B. Dion and seconded by W. Edwards. CARRIED

- f) Secretary M. Philippe explained that one of the articles of the by-laws, stipulates that the Secretary is responsible for providing copies of the by-laws to new members. It also stipulates that the Secretary may appoint a designate to carry out this function. M. Philippe made a motion to appoint the Membership Chair, K. Green as her designate to provide copies of the by-laws to new members. Moved by M. Philippe and seconded by C. Muir. CARRIED
- g) Comrade Garnet Sauve raised concern about the planned increase to \$2.00 in sports usage fee for non-Legion members and felt other functions in the Branch should also be paying a usage fee (e.g., Friday night dances). President Rutter explained that the increase was in response to complaints received from Branch Members. He also explained that after meeting with Executives/Presidents of all the sports leagues impacted by the increase, that the increase is in abeyance until January 1, 2012. Some further discussion ensued on other ways to raise revenue.
- h) Comrade Ray St. Louis thanked President Rutter for his words on passing the torch after more than 20 years of performing the Training and Organizational development portfolio.

20. MOTION FOR ADJOURNMENT:

Moved by C. Muir and seconded by J. Mader that the meeting be adjourned. CARRIED.

21. CLOSING CEREMONY:

After the closing ceremony the meeting was adjourned at 21:25.

M. Philippe
Secretary

D. Rutter
President